

# WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – August 4, 2022

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

## MINUTES

### 1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Members present: Jeromy Geiger, Alex Parisio, and Gina Taylor. Member absent: Lourdes Ruiz
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Jennifer Porter.

### 2. AGENDA/MINUTES

- 2.1 Approve the Agenda for August 4, 2022.  
Gina Taylor moved, seconded by Jeromy Geiger to approve the Agenda for August 4, 2022.  
**AYES: Geiger, Parisio, and Taylor**  
**NOES: None**  
**ABSENT: Ruiz**  
**MOTION PASSED: 3-0-1**
- 2.2 Approve the Minutes of the Special Meeting of June 20, 2022 and the Regular Meeting of June 23, 2022.  
Alex Parisio moved, seconded by Gina Taylor to approve the Minutes of the Special Meeting of June 20, 2022 and the Regular Meeting of June 23, 2022.  
**AYES: Geiger, Parisio, and Taylor**  
**NOES: None**  
**ABSENT: Ruiz**  
**MOTION PASSED: 3-0-1**

### 3. PUBLIC COMMENTS - None

### 4. REPORTS

#### 4.1 **Employee Associations (WUTA & CSEA)**

**WUTA** – No report

**CSEA- President Kathleen Morrison reported:**

- Held an Executive meeting at Casa Ramos.
- Will schedule meetings for last Thursday of the month. First meeting will be on August 25, 2022.
- A meeting will be held on September 24, 2022 to welcome new members.
- Looking forward to the new school year.
- Have a new labor representative, Crystal Ferrer.

#### 4.2 **Principals**

**MES – Miguel Barriga reported:**

- Most teachers have been on campus for a couple of weeks.
- Collaboration, planning, and articulation meetings are scheduled prior to the start of school. TK, K, and 1<sup>st</sup> grade teachers met on August 4, 2022. Two workdays are scheduled for the 2<sup>nd</sup> and 3<sup>rd</sup> grade teachers to meet and then the 4<sup>th</sup> and 5<sup>th</sup> grade teachers to follow. They are taking the new History/Social Science curriculum and integrating it into a scope and sequence plan that addresses phonics, a daily schedule, grade level assessments, and a process for intervention.
- The 300 and 400 wings received new carpet and paint. The office has also received new carpet and paint. Still more work to be done. Thank you to the custodial and maintenance staff for their hard work.
- Intervention teachers are creating an intervention calendar and schedule and have worked with other teachers to identify students in all grades early using a common screening tool DIBLES (Dynamic Indicators of Basic Early Literacy Skills) as developed by the University of Oregon.

- School will be starting with various mental health resources to include the MES counselor, clinicians from GCOE and Glenn County Behavioral Health.
- Grateful for the WUSD Engagement Team.
- A group from MES will be participating in Norcal ELC (Educational Leadership Consortium) identifying problem of practice within the school, putting together a plan to address the problem, then executing the plan on a continuous cycle of improvement.
- The District is participating in Culture by Design conference in October.

**LOURDES RUIZ ENTERED THE MEETING**

- Enrollment is at 620, which is an increase of 37 students from the end of last year.
  - TK- 24
  - K- 88
  - 1<sup>st</sup>- 88
  - 2<sup>nd</sup>- 89
  - 3<sup>rd</sup>- 127
  - 4<sup>th</sup>- 99
  - 5<sup>th</sup>- 103

**WIS – No report****WHS – Julie Carriere reported:**

- Freshman orientation will be held on August 8, 2022 from 9:00 a.m. – 12:00 p.m. ASB will be giving tours, handing out schedules, chromebooks, having icebreakers, a scavenger hunt, and several other activities.
- T-shirts have been designed and ordered for all freshman students for orientation. Officers from the other classes are designing shirts as well to be worn on Fridays and for rally days.
- Working on building a positive culture and relationships with the staff. Held several “meet and greets” for all staff in early July. About 25% of the staff attended. Many staff have been stopping in to introduce themselves. Looking forward to a very positive start to the school year.
- Working closely with the counseling team in getting student schedules out and making sure all students are in the correct courses.
- Met with multiple community members to include PRISM members, Kiwanis, and Sheriff’s office liaison. Continuing to introduce the administration team to the community. Planning something for the Tuesday night market on August 9, 2022.
- Enrollment is at 519 (includes GCOE students):
  - 9<sup>th</sup> – 123
  - 10<sup>th</sup> – 116
  - 11<sup>th</sup> – 132
  - 9<sup>th</sup> - 148

**WCHS – Emmett Koerperich reported:**

- Excited for the school year with new teacher Bob Rawles.
- Will continue to designate times to work on math and ELA on Edgenuity for credit recovery and increasing the amount of supplemental assignments, so it is not entirely online.
- The counselor will be organizing college and career lessons.
- Current enrollment is 14, but WHS counselors are meeting with students and parents about transferring students.

**4.3 Director of Business Services – Debbie Costello reported:**

- Working hard on the transition to the new Escape financial system. Have held several training sessions with secretaries and site administrators.
- Scheduling budget meetings with site administrators.

**4.4 Director of Instructional Support Services – Michelle O’Dell reported:**

- Prep Academy is being held at MES July 25<sup>th</sup> – August 5<sup>th</sup> and is staffed entirely with WUSD staff. 45 (TK-6 grade) students enrolled. Using state testing results and 4<sup>th</sup> quarter assessments to drive instruction and small group interventions to prepare students for their next grade level. Music, dance, and arts & crafts added into the ELA, math, STEM, and SEL offerings. Field trips are scheduled to the Willows Public Library and the Willows Museum.
- SPARK/ASAP

- Professional development on August 9, 2022. Kenzie Maszk, MES teacher, will provide training to include tools and reading program background, so after school staff can support the learning students are doing during the day. In addition, Vanessa Ortiz from GCOE will provide training on classroom management, lesson planning, and enrichment activities.
- Trying to grow the program, so hiring additional staff to cover the enrollment.
- Incorporate program coordinator more at MES by attending staff meetings and meeting with grade level staff to see what teachers are doing to improve academic support.
- Independent Study – contacting last year’s students to see if they are returning and setting up appointments for returning students to sign a new contract.
- Engagement Team
  - Creating some promotional materials to pass out at back-to-school nights. Will have tables set up, with contact information and services the team can provide, so parents are more aware of the resources.
  - Planning two sessions (morning and evening) of an Aeries Parent Portal Help meeting on August 16, 2022 to help parents log into their Aeries accounts to complete the data confirmation process and access student information.

**4.5 Director of Curriculum, Instruction & Assessment – Scott Booth reported:**

- State & Federal:
  - Aeries cloud-based implementation continues to offer significant challenges. Integration with 3<sup>rd</sup> party vendors (Blackboard, Renaissance, Benchmark, etc...) has not happened. Waiting on Aeries as they are very busy with the start of school.
  - CALPADS end of year report was postponed to August 26, 2022. They have made adjustments to their validation system.
  - CARS/Consolidation Application Spring reporting window opened on August 1, 2022. Due by September 12, 2022.
  - Preparing the Title III survey.
  - Meeting with ELD staff on August 10, 2022, and will go through the ELD Master Plan and looking at students who may need to be reclassified. Will also finalize scheduling for ELAC meetings.
  - DELAC/ELAC training scheduled for August 31, 2022.
  - Educator Effectiveness Block Grant report is due end of September.
  - Expanded Learning Opportunities Program (ELOP) made its debut with the Prep Academy.
- Curriculum, Instruction & Assessment:
  - History/Social Science professional development is taking place this week and next.
  - Science Adoption Committee:
    - MES – piloting two different textbooks for the 2022/23 school year.
    - WIS – selected a textbook, and it is on the agenda to be approved.
  - Continuing to update the professional development calendar for certificated staff for Fall. Annual districtwide professional development day is scheduled for September 19, 2022 which will include training in assessment tools (NWEA/MapGrowth) among other topics.
  - Preliminary assessment preview results have been released and will be presented at the next board meeting.

**4.6 Superintendent – Emmett Koerperich reported:**

- Looking forward to the upcoming school year.
- Going into the third year as Superintendent, reflected over the last two years where the focus was on the pandemic, building relationships with staff, getting to know the background of the district, and setting expectations on student achievement. With current administrative team in place, can now focus on other areas such as working with classified staff. Will be meeting on a regular basis with both the maintenance and custodial staff to improve communication.
- Held the annual management retreat at Sierra Nevada Cheese Company. Great hospitality and great food. Discussed the academic targets and improving school culture.
- Attended the Glenn County Superintendents retreat. Talked about objectives for the county and how to work together to improve student achievement in Glenn County.
- Distributed a list of projects and construction schedules for each school site from now through the 2023/24 school year.
- Distributed a drawing of the Ag Barn drawing. Working on plans to build an Ag Barn where the bus yard currently sits. Working with GCOE on an agreement to park the buses on their property.

- Met with City Manager about providing funding and entering into a joint use agreement with City of Willows to utilize the WHS pool.
- Looking forward to the WHS Boosters Golf Tournament.

**4.7 Board of Education Members**

**Lourdes Ruiz reported:**

- Thank you to the community for the wrestling team donations.
- Welcome to all new staff.

**Alex Parisio reported:**

- Thank you to the maintenance and grounds staff for the work they did on the Varsity Baseball field this summer.
- Hoping more people will file to run for the WUSD school board.
- Excited for the new staff members.

**Gina Taylor reported:**

- Thank you to all staff for the work this summer.
- Excited for the upcoming construction projects.
- Important to offer a pool for our community and WHS PE for not only recreation but teaching kids to swim.
- Excited to meet new staff and get the new school year going.

**Jeromy Geiger reported:**

- Thank you to all staff members and vendors for their hard work.

**5. CONSENT CALENDAR**

**A. GENERAL**

1. Accept donation from Kennedy Ranch in the amount of \$1,000.00 for WHS Wrestling in memory of Jeff Fleming.
2. Accept donation from Ed & Linda Zuckerman in the amount of \$300.00 for WHS Wrestling in memory of Jeff Fleming.
3. Accept donation from Robert & Mary Shadley in the amount of \$50.00 for WHS Wrestling in memory of Jeff Fleming.

**B. EDUCATIONAL SERVICES**

1. Approve Interdistrict Request for Students #22-23-20 through #22-23-22 to attend school in the Willows Unified School District for the 2022/23 school year.
2. Approve Interdistrict Request for Students #22-23-13 through #22-23-15 to attend school in another district for the 2022/23 school year.

**C. HUMAN RESOURCES**

1. Accept the resignation of Kelsey Lopin, WHS Teacher, effective June 10, 2022.
2. Accept the resignation of Meghan Miller, MES Teacher, effective June 10, 2022.
3. Accept the resignation of Ashley Niehues, After School Program Activity Asst, effective June 10, 2022.
4. Accept the resignation of Elisa Gomez, After School Program Activity Asst, effective June 10, 2022.
5. Accept the resignation of Nora Ayala, Cafeteria Assistant Manager, effective June 10, 2022.
6. Approve the employment of Maria Llamas, Expect Success Summer Camp Teacher, effective June 21 – July 14, 2022.
7. Approve the employment of the following Prep Academy positions (10 days, July 25 – August 5, 2022)  
Teachers Jennifer Porter, Grace Trujillo, Patricia Chavez, Patricia Lev, Vincent Hjerpe  
Engagement Team Member Anna Pearson, Rebeka Mercado, Karissa Lutz, Sheyenne Munguia, Tarra Bettencourt, Irma Weinrich, Valeria Chavez, Diana Curiel Delacruz
8. Approve the employment of Nora Ayala, Bilingual Parent Liaison, effective August 1, 2022.
9. Approve the employment of Courtney Kluth, WHS Teacher, effective August 9, 2022.
10. Approve the employment of Brian Buck, WHS Art Teacher, effective August 9, 2022. (pending clearance)

**D. BUSINESS SERVICES**

1. Approve warrants from 6/22/22 through 7/27/22.
2. Approve ASB Quarterly Reports (MES/WIS/WHS).

Alex Parisio moved, seconded by Lourdes Ruiz to approve the Consent Calendar.

**AYES: Geiger, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 4-0**

**6. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Action)** Approve the College and Career Access Pathways Partnership Appendix with Butte College.

Gina Taylor moved, seconded by Alex Parisio to approve the College and Career Access Pathways Partnership Appendix with Butte College.

**AYES: Geiger, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 4-0**

2. **(Information)** Williams Uniform Complaint Quarterly Report. (There were no complaints) – Information only – no action taken.

**B. EDUCATIONAL SERVICES**

1. **(Action)** Approve 2022/23 Bus Routes.

Alex Parisio moved, seconded by Lourdes Ruiz to approve the 2022/23 Bus Routes.

**AYES: Geiger, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 4-0**

2. **(Action)** Approve the starting date and times of WUSD schools for the 2022/23 school year.

Jeremy Geiger moved, seconded by Gina Taylor to approve the starting date and times for WUSD schools for the 2022/23 school year.

**AYES: Geiger, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 4-0**

3. **(Information)** Standards-Based Report Card for Murdock Elementary School. Scott Booth and Jennifer Porter distributed and reviewed templates for the new reports cards for Murdock Elementary School.

4. **(Action)** Approve the Adoption of the science curriculum “*Bring Science Alive!*” published by TCI for grades 6-8.

Lourdes Ruiz moved, seconded by Gina Taylor to approve the Adoption of the science curriculum “*Bring Science Alive!*” published by TCI for grades 6-8.

**AYES: Geiger, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 4-0**

5. **(Action)** Approve expulsion of Student #2021-22-01 through the fall semester of the 2022/23 school year.

Student to comply with agreed upon Suspended Expulsion Order. Any violation of this Order will result in the student’s immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board hearing.

Jeremy Geiger moved, seconded by Lourdes Ruiz to approve the expulsion of Student #2021-22-01 through the fall semester of the 2022/23 school year. Student to comply with agreed upon Suspended Expulsion Order. Any violation of this Order will result in the student’s immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board hearing.

**AYES: Geiger, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 4-0**

**C. HUMAN RESOURCES**

1. **(Action)** Approve the Job Description for the Cafeteria Assistant Manager.

Alex Parisio moved, seconded by Gina Taylor to approve the job description for the Cafeteria Assistant Manager.

**AYES: Geiger, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 4-0**

2. **(Action)** Approve the Classified Job Classifications List.

Gina Taylor moved, seconded by Lourdes Ruiz to approve the Classified Job Classifications List.

**AYES: Geiger, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 4-0**

3. **(Action)** Approve the Superintendent’s Salary Schedules for 2021/22 (Retro to July 1, 2021) and 2022/23.

Alex Parisio moved, seconded by Lourdes Ruiz to approve the Superintendent’s Salary Schedules for 2021/22 (Retro to July 1, 2021) and 2022/23.

**AYES: Geiger, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 4-0**

4. **(Action)** Approve employment of Julie Carriere, WHS Principal, on a Variable Term Waiver, effective July 1, 2022.

Jeremy Geiger moved, seconded by Gina Taylor to approve employment of Julie Carriere, WHS Principal, on a Variable Term Waiver, effective July 1, 2022.

**AYES: Geiger, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 4-0**

5. **(Action)** Approve employment of Anne Stearns, WHS Assistant Principal, on a Variable Term Waiver, effective July 1, 2022.

Jeremy Geiger moved, seconded by Gina Taylor to approve employment of Anne Stearns, WHS Assistant Principal, on a Variable Term Waiver, effective July 1, 2022.

**AYES: Geiger, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 4-0**

6. **(Action)** Approve employment of Heidi Vasquez, Temporary WHS English Language Arts Intervention Teacher, on a Provisional Internship Permit (PIP), effective August 9, 2022.

Alex Parisio moved, seconded by Gina Taylor to approve the employment of Heidi Vasquez, Temporary WHS English Language Arts Intervention Teacher, on a Provisional Internship Permit (PIP), effective August 9, 2022.

**AYES: Geiger, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 4-0**

**D. BUSINESS SERVICES**

1. **(Information/Discussion)** FY 2022/23 Adopted Budget – 45 Day Revision. Debbie Costello distributed and reviewed changes to the adopted budget.

7. **ANNOUNCEMENTS**

7.1 Freshman Orientation will be held on August 8, 2022, from 9:00 a.m.-12:00 noon.

7.2 Welcome Back Staff Luncheon will be held on Tuesday, August 9, 2022 at 12:00 p.m. in the WHS Cafeteria.

7.3 Back to School Nights are as follows:

MES Wednesday, August 10<sup>th</sup> at 5:30 p.m.

WIS Wednesday, August 17<sup>th</sup> at 5:30 p.m.

WCHS Tuesday, August 23<sup>rd</sup> at 5:30 p.m.

WHS Wednesday, August 24<sup>th</sup> at 6:30 p.m.

7.4 The next Regular Board Meeting will be held on September 1, 2022, at 7:00 p.m. at the Willows Civic Center.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:23 p.m., the Board took a short recess after the Regular meeting before going into Closed Session. President Geiger will report out into Open Session upon the conclusion of Closed Session.

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9. **CLOSED SESSION**

Closed Session began at 8:37 p.m.

9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 9:40 p.m., the meeting reconvened to Open Session. President Geiger reported out:

9.1: Update given to the Board.

11. **ADJOURNMENT**

Meeting adjourned at 9:41 p.m.